

**GHANA
ACCRA**



Alliance Française

EVENTS APPLICATION FORM

Alliance Française Accra aims both to support Ghanaian and local artists and to expand access of disadvantaged audiences to arts and culture. Through arts, we wish to develop mutual understanding of French and Ghanaian cultures as well as promoting French language and cultural diversity.

Alliance Française offers unique shows not to be found anywhere else in Accra and promotes multidisciplinary events.

Alliance Française constitutes an independent Ghanaian non-for-profit organisation with limited funds, and NEVER takes part in religious or political events.

If you wish to organize an event in Alliance Française premises or in collaboration with Alliance Française, please complete the application form below and give as much details as possible. Please keep in mind that we plan all our events **AT LEAST 2 MONTHS AHEAD.**

We do receive lots of proposal and will get back to you as soon as possible.

Thanks in advance,

The Cultural Office

Please read carefully – Fill in all the gaps, incomplete proposals will not be accepted.

Cultural Office - Alliance Française Accra
Liberation Link (behind Opeibea House) Airport Residential Area, P.O. Box CT 4904 Accra - Ghana
Tel: (+233) 05 01 28 78 11, events2@afaccra.org / assist-events@afaccra.org, www.afaccra.org

PLACE FOR RENT ALLIANCE FRANÇAISE ACCRA



Alliance Française Accra is a Ghanaian NGO offering French and English classes but it is also a venue that offers more than 80 events per year. Alliance Française Accra counts one open amphitheatre, one covered stage and an exhibition hall, as well as classrooms. The premises can be rented for various occasions: conferences, concerts, festivals, food fair, etc.

You will find below all the details. Do not hesitate to contact us should you have any question.
0501287808 / assist-events@afaccra.org



EXHIBITION HALL :

Length : 11,80 m / 38.71 ft
Width : 9.70 m / 31.82 ft
Capacity : 100/150 seating
4 Air Conditioners
Terrace : Length : 10,10 m Weidth : 8 m
Daily rate : 1500 Ghc for space + 1000 Ghc for sound and light equipment + Technical staff



LA PAILLOTE STAGE :

Length : 7.70 m / 25.26 ft
Width : 6.27 m / 20.57 ft
Height : 4.33 m / 14.21 ft
Capacity : 300 places
Daily rate : 3000 Ghc for space + 2000 Ghc for sound and light equipment + Technical staff



AMPHITHEATRE :

Length : 17,20 m / 56.43 ft
Width : 10,86 m / 35.63 ft
Height : 5,80 m / 16.40 ft
Capacity : 400 seating / 1000 standing places
Daily rate : 4000 Ghc for space + 2000 Ghc for sound and light equipment + Technical staff



EQUIPMENT RENTING AND QUALIFIED STAFF HIRING

For your events outside of Alliance Française, possibility to rent out our expert services including :

- 1 stage manager/ sound technician
- 1 lights technician
- 1 stage assistant
- 3 technical assistants
- Sound and light equipment

CLASS ROOM : 15 - 30 seating / 150 Ghc per hour

Applicant name	
Date of submission of proposal	
Contact details (email address, phone number, website, Facebook page...)	
Project title	
Preferred date and time	

Detailed description of the project

(Including the name of the proposed artists)

Length of the performance

(max. 3 hours)

Equipment needed – please attach your technical rider

(We will then let you know what is feasible on our side)

<p>Detailed description of the project (Including the name of the proposed artists)</p>	
<p>Length of the performance (max. 3 hours)</p>	
<p>Equipment needed – please attach your technical rider (We will then let you know what is feasible on our side)</p>	

Detailed program of the event (Detail here the components of the performance and the length of each of them)	
How do you intend to finance the project?	
Desired tickets rate	